

Information Change Form

Please submit the following Agency changes:

Current:

Agency Name

Agency Number

New Name of Food
Pantry

New Address

City

State

Zip Code

New Director

New Director Phone
Number

Email

Add New Shopper or
Phone Number Change
for current shopper

Name

Phone Number

Delete Shopper

Name

Phone Number

Changes in Days For
Distribution of Food

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Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Changes in Hours of
Food Distribution

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Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Comments:

Person Submitting
Changes

Effective Date for
Changes

PLEASE RETAIN A COPY OF THESE CHANGES FOR YOUR RECORDS